



Office of The Principal

Date : 27/8/2024

Ref.No:/NBSCFF/2024/34

## NOTICE

To,

All HODs and Coordinators of

- Fine Arts Department
- Performing Department
- Fashion & Textile Design Department
- Animation Department

This is to inform you that Faculty Board meeting will be held in the Dean Office at 11:00 am on 29/8/2024 for the discussion on various agenda points related to this college.

All are informed to be present in meeting.

Agendas:

1. To approve the minutes of last meeting of Faculty Board held on 18/1/2024.
2. Confirmation of earlier Action Taken Report.
3. To plan a one-week orientation program for new students as per UGC guidelines.
4. To implement UG courses as per NEP-2020 for the upcoming session and to revise the ordinances and syllabi of UG & PG programs as required.
5. To discuss and finalize the timetable allotment for UG, PG & Ph.D
6. To encourage students to enroll in MOOC courses or other equivalent programs.
7. To discuss mentor-mentee strategies for supporting slow learners and advanced learners.
8. To analyze the proposed course outcomes and program outcomes.
9. To review the Annual Stakeholder Feedback Analysis.
10. To motivate faculty members to file patents, copyrights, and publish research papers, books, or book chapters in reputed databases like UGC Care, PubMed, SCOPUS, and Web of Science.
11. To focus on collaborative activities under MOUs, including interdisciplinary and multidisciplinary teaching and research, as well as student and faculty exchange programs.
12. To organize industrial and production house visits, providing students with opportunities to apply academic learning in real-world scenarios.
13. To conduct a SWOC analysis of all stakeholders in the Department of Animation.
14. To strategize the organization of seminars, workshops, webinars, and Best Practice, khadi day for the upcoming session.
15. To plan the Alumni Meet 2024 and encourage alumni participation and contributions through various activities.
16. To discuss and finalize the academic calendar of NBSCFF.
17. To offer interdisciplinary courses under various programs, subject to ratification.
18. To review and update the B. Design, B.Sc. Textile Design , B.Sc. Interior Design syllabus in alignment with the revised guidelines of NEP 2020
19. To conduct activities for students- Educational trip and market surveys
20. Implementation of UG Diploma Course as per NEP in Department of Fine Arts.
21. Proposed Examiner Panel for upcoming Practical Exams.



# Nandlal Bose Subharti College of Fine Arts & Fashion Design

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### 22. Agenda : seat increment for mentioned courses:

S. No.	Program Name	Now Intake capacity	Increase intake capacity
1	BFA-Bachelor of Fine Arts	40	65
2	B.Design (Fashion Design)	90	95
3	B.Sc Interior Design	120	125
5	M.Design ( Fashion Design)	20	25



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Office of The Principal

Date : 29/8/2024

Ref.No:/NBSCFF/2024/34

### Minutes of Meeting

A Faculty Board Meeting chaired by (Prof.) Dr. Pintu Mishra, Dean & Principal was held on 29/8/2024 at 11:00 AM onwards in the Dean Office . During the meeting the following members were present.

S. No.	Name	Designation	Signature
1	Prof. (Dr.) Pintu Mishra, Dean & Principal-Faculty of Fine Arts, SVSU	Chairman	
2	Dr. Bhawna Grover, Professor & Head – Performing Art Dept, SVSU	Member	
3	Dr. Pooja Gupta, Professor & Head –Fine Arts Dept, SVSU	Member	
4	Dr. Sonal Bhardwaj, Associate Professor – Fine Arts Dept, SVSU	Member	
5	Dr. Anshu Srivastava, Assistant Professor – Fine Arts Dept, SVSU	Member	
6	Dr. Neha Singh, Assistant Professor & Head – Fashion & Textile Dept, SVSU	Member	
7	Dr. . Vidhi Khandalwal , Assistant Professor & Head – Animation Dept, SVSU	Member	
8	Dr.Vandana Tomar, Assistant Professor-Fine Arts Dept, SVSU	Member	
9	Dr. Shweta Chaudhary, Assistant Professor- Performing Arts Dept, SVSU	Member	
10	Ms. Shraddha , Assistant Professor- Fashion & Textile Dept, SVSU	Member	
11	Dr. Archana Rani (External Expert)	External Academic Expert	
12	Mr. Kapil Gauhri (Industry Expert)	Industry Expert	



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4	Dr. Sonal Bhardwaj, Associate Professor – Fine Arts Dept, SVSU	Member	
5	Dr. Anshu Srivastava, Assistant Professor – Fine Arts Dept, SVSU	Member	
6	Dr. Neha Singh, Assistant Professor & Head – Fashion & Textile Dept, SVSU	Member	
7	Dr. Vidhi Khandalwal, Assistant Professor & Head – Animation Dept, SVSU	Member	
8	Dr. Vandana Tomar, Assistant Professor-Fine Arts Dept, SVSU	Member	
9	Dr. Shweta Chaudhary, Assistant Professor- Performing Arts Dept, SVSU	Member	
10	Ms. Shraddha, Assistant Professor- Fashion & Textile Dept, SVSU	Member	
11	Dr. Archana Rani (External Expert)	External Academic Expert	
12	Mr. Kapil Gauhri (Industry Expert)	Industry Expert	

The Dean of NBSCFF address to all the attendees in the meeting to discuss certain Academic issues. The agenda points discussed in the meeting are given in the succeeding paras :-

**Agenda 1:** To approve the minutes of last meeting of Faculty Board held on 18/1/2024.

**Resolution:** The minutes of the last Faculty Board meeting held on 18 -01-2024 were reviewed and approved.

**Agenda 2:** Action Taken Report (ATR) of the Department of Animation

**Resolution:** The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.

Subhartipuram, Delhi-Haridwar Meerut Bypass Road, NH-58, Meerut - 250 005  
E-mail : [finearts@subharti.org](mailto:finearts@subharti.org) Website : [www.subharti.org](http://www.subharti.org)

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**Resolution:** The minutes of the last Faculty Board meeting held on 18 -01-2024 were reviewed and approved.

**Agenda 2:** Action Taken Report (ATR) of the Department of Animation

**Resolution:** The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.

**Agenda 3:** Orientation Program for B.Sc. /BFA/M.Sc. First-Year Animation Students

**Resolution:** A one-week orientation program for B.Sc./BFA/M.Sc. first-year Animation students, as per UGC guidelines, was approved. The program will focus on academic and professional development.

**Agenda 4:** Amendments in Ordinances and Syllabus According to NEP 2020.

**Resolution:** Necessary revisions in the ordinances and syllabi for the graduate programs (B.Sc. Animation & BFA Animation) will be undertaken to align with the new policy.

**Agenda 5:** Timetable Allocation for UG, PG & Ph.D. Animation Courses

**Resolution:** The allocation of time slots for UG, PG & Ph.D. Animation courses based on class periods will be finalized. The timetable will ensure efficient use of resources and smooth academic delivery.

**Agenda 6:** Encouragement for Students to Enroll in MOOC Courses

**Resolution:** It was resolved to encourage students to enroll in MOOCs or other equivalent online courses to enhance their learning and skills. This will be integrated into the curriculum.

**Agenda 7:** Mentor-Mentee Strategies for Slow and Advanced Learners

**Resolution:** Strategies for mentoring slow learners and advanced learners were discussed and approved. These strategies will be implemented to ensure inclusive learning and academic support.

**Agenda 8:** Analysis of Proposed Course Outcomes and Program Outcomes

**Resolution:** The proposed course outcomes and program outcomes were reviewed. Necessary modifications will be made to ensure they align with the department's goals and academic standards.

**Agenda 9:** Review of Annual Stakeholder Feedback Analysis

**Resolution:** The Annual Stakeholder Feedback Analysis was reviewed. The feedback was positive, and recommendations for further improvements will be implemented in the next academic cycle.

**Agenda 10:** Faculty Encouragement for Patents, Copyrights, and Research Publications

**Resolution:** Faculty members are encouraged to file patents, copyrights, and publish research



papers, books, or book chapters in reputed databases such as UGC Care, PubMed, SCOPUS, and Web of Science. This will be actively promoted within the department.

**Agenda 11:** Collaborative Activities under MOUs

**Resolution:** Collaborative activities under existing and future MOUs will be prioritized. This includes interdisciplinary and multidisciplinary teaching and research, student and faculty exchange programs, and other initiatives.

**Agenda 12:** Industrial and Production House Visits for Students

**Resolution:** Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to real-life scenarios.

**Agenda 13:** SWOC Analysis of Stakeholders

**Resolution:** A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of all stakeholders in the Department of Animation will be conducted. This analysis will inform future departmental decisions.

**Agenda 14:** Organizing Seminars, Workshops, Webinars, and Animation Fest, khadi day

**Resolution:** Strategies for organizing seminars, workshops, webinars, and the Animation Fest ,Khadi day for the upcoming session were approved. These activities will enhance student learning and industry engagement.

**Agenda 15:** Planning of Alumni Meet 2024

**Resolution:** The Alumni Meet 2024 was approved. Activities to encourage alumni participation and contributions will be organized, fostering a stronger alumni network.

**Agenda 16:** Finalization of the Academic Calendar for the Department of Animation, Performing art department, Fine Arts ,fashion & Textile department.

**Resolution:** The academic calendar for the Department of Animation will be finalized and circulated to all stakeholders before the commencement of the next session.

**Agenda 17:** Interdisciplinary Courses under Various Programs

**Resolution:** The proposal to offer interdisciplinary courses within the Department of Animation under various programs was discussed.

**Agenda 18:** To review and update the B. Design, B.Sc. Textile Design , B.Sc. Interior Design syllabus in alignment with the revised guidelines of NEP 2020 .

**Resolution:** To align the B. Design, B.Sc. Textile Design, and B.Sc. Interior Design syllabi with the revised NEP 2020 guidelines by incorporating multidisciplinary learning, practical applications, cultural heritage, and skill-based education for holistic development.

**Agenda 19** To conduct activities for students- Educational trip and market surveys

**Resolution:** discussed and approved.



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**Agenda 20 :**Implementation of UG Diploma Course as per NEP in Department of Fine Arts.

**Resolution:** As per the guidelines of UGC New Education Policy will be implemented from this session 2024-2025 in Department of Fine Arts. The second year of BFA in Fine Arts will be consider as UG Diploma Course.

Discussed and approved

**Agenda 21:** Proposed Examiner Panel for upcoming Practical Exams.

**Resolution:** As per the need of conduction of external exams, each subject faculty will give names of External examiner. Discussed and approved.

**Agenda 22 :** seat increment for mentioned courses:

S. No.	Program Name	Now Intake capacity	Increase intake capacity
1	BFA-Bachelor of Fine Arts	40	65
2	B.Design (Fashion Design)	90	95
3	B.Sc Interior Design	120	125
5	M.Design ( Fashion Design)	20	25

**Resolution:** Discussed and approved



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### Action Taken Report

The meeting of Faculty Board was held on 2/1/ 2024 at 11:00 am. In The DeanN Office , Faculty of Fine Arts, Swami Vivekanand Subharti University, Meerut.

The detail of the action taken on the agendas of meeting is as follows:

Agenda Item	Agenda	Resolution	Assigned Task and timeline	Task Completed on	Remark
1	To approve the minutes of last meeting of the faculty of Board held on 30-08-2023	The Faculty Board confirmed the minutes of Board of studies meeting held in the Departments during the session 23-24.	Completed in the month of June ,2024	Completed in the month of June ,2024	Successfully Executed
2	Confirmation of Action Taken Report (ATR)	The ATR from the previous meeting was discussed in detail. All actions taken have been deemed satisfactory and noted for future reference.	The ATR was discussed and submitted in the month of July .2024	The ATR was discussed and submitted in the month of July .2024	Passed
3	To discuss Examiner Panel for upcoming Practical Exams.	As per the need of conduction of external exams , The names of specialized personality is discussed and finalized	examination pannel has been send to principal sir for confirmation and finalization	examination pannel has been send to principal sir on November,2024	Implemented
4	Finalization of the Academic Calendar	The academic calendar for all Departments will be finalized and circulated to all stakeholders before the commencement of the next session.	Calendar drafted and pending final approval.	To be completed by month of August,2024	Successfully Executed
5	Timetable Allocation for UG, PG & Ph.D. Animation Courses	The allocation of time slots for UG, PG & Ph.D. Animation courses based on class periods will be finalized. The timetable will ensure efficient use of	Timetable drafted; final approvals pending.	finalized by Month of August,2024	Passed



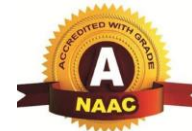
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		resources and smooth academic delivery.			
6	Analysis of Proposed Course Outcomes and Program Outcomes	The proposed course outcomes and program outcomes were reviewed. Necessary modifications will be made to ensure they align with the department's goals and academic standards.	Outcomes analyzed and updated versions under preparation.	completed in month of October,2024	Imple mented
7	Review of Annual Stakeholder Feedback Analysis	The Annual Stakeholder Feedback Analysis was reviewed. The feedback was positive, and recommendations for further improvements will be implemented in the next academic cycle.	Feedback reviewed; actionable suggestions incorporated into planning.	Implementation ongoing; updates by Month of November,2024	Succe ssfully Execut ed
8	Mentor-Mentee Strategies for Slow and Advanced Learners	Strategies for mentoring slow learners and advanced learners were discussed and approved. These strategies will be implemented to ensure inclusive learning and academic support.	Mentorship plans created and mentors assigned.	Implementation started on month of September, 2024.	Succe ssfully Execut ed
9	To Introduce NEP- 2020 for upcoming session and to revision in ordinance and syllabi of Graduate Programs as per the prerequisite.	As per the guidelines of UGC New Education Policy will be implemented from this session 2023-2024 . consider and adopt the new curriculum according to NEP 2020This is Passed and Approved	Syllabi revision committee formed NEP-2020 implementation guidelines under review.	The revision has been completed by August,2024	Passe d
10	Planning of Alumni Meet 2024	The Alumni Meet 2024 was approved. Activities to encourage alumni participation and contributions will be organized, fostering a stronger alumni network.	Event details finalized; invitations to alumni sent.	Event scheduled for month of October, 2024	Succe ssfully Execut ed
11	. To discuss about a planning of Subharti Animation Fest , Basantotsav, Annual	As an annual activity and Best practice it is focused to be organized Annual Art Exhibition, Subharti	Focus on best practice have been clarified and planned is	<ul style="list-style-type: none"> <li>• Animation fest was held on October,2024.</li> <li>• Basantotsav was held ion Febryuary ,2024</li> </ul>	Passe d



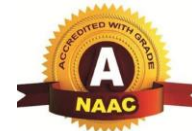
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	Fashion Show Design Castle 2024, Annual Exhibition & contribution through various activities .	Animation Fest , Basantotsav, Annual Fashion Show- Design Castle 2024 in which Students as well as faculties of Departments are to participate. theme 12of Annual Art Exhibition wil13l be Art for Art Sakes , Discu14ssed and approved and pre15paration for Basantpanchmi is highlighted as well as invitation list is also finalized.	finalized by Prioncipal Sir	<ul style="list-style-type: none"> <li>Exhibition was held on January,2024</li> <li>Fashion show was held on April,2024.</li> </ul>	
12	To conduct workshops on Fashion Makeovers	Recommended & approved.	Workshop has been conducted successfully by demonstration anf instruction.	Workshop has been conducted successfully In November.2024	Imple mente d
13	Industrial and Production House Visits for Students	Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to real-life scenarios.	Partnerships established with industries; visits scheduled.	Visits to commence from month of November,2024	Succe ssfully Execut ed
14	participation of students in Zonal and national AIU Youth Festival and other state and national competition.	Recommended & approved	Students has taken part very enthusiastically	Students have won the prizes in different cultural programmes. l the month of December,2024	Passed
15	a proposal to conduct AIU 37 Central Zone youth festival from 30 January to 3 February 2024	Recommended & approved	Conducted successfully	Conducted successfully in the session 23-24.	Imple mente d
16	Organizing Seminars, Workshops, Webinars, and Animation Fest and specially focused gust lectures.	Strategies for organizing seminars, workshops, webinars, and the Animation Fest for the upcoming session were approved. These activities will enhance student learning and industry	Events calendar drafted; resource allocation underway.	Sessions to begin from Aug month	Succe ssfully Execut ed



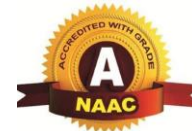
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		engagement			
17	To conduct Industrial Visits, Site visits and market surveys	Industrial and production house visits will be organized to provide students with practical exposure. These visits will allow students to apply their academic learning to 18real-life scenarios.	Partnerships established with industries; visits scheduled.	Visits to commence from month of November,2024	Passed
18	To allot the mentors for the mentees of session 2023-24	Approved and confirmed	Mentor mentee session is planned in time table also . slow learner and fast learner has been evaluated on the basis of class test by all concern subject teacher	Mentor mentee session is planned in time table also . slow learner and fast learner has been evaluated on the basis of class test by all concern subject teacher it is regularly focus in 23-24 on daily basis.	Implemented



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19	Value Added course in each Department	For the development of regular course value added course will be organized in the Departments. Those who complete the course will get a certificate. Discussed and confirmed.	VAC ARE FOCUSE AND IMPLEMENTED SUCCESSFULLY done	<table border="1"> <thead> <tr> <th>Name of the VAC</th> <th>Proposed Month/Date</th> </tr> </thead> <tbody> <tr> <td>Restructuring Culture of Art</td> <td>15/4/2025-23/4/2025</td> </tr> <tr> <td>Lifestyle &amp; Accessories Design</td> <td>5/9/2024 to 9/9/2024</td> </tr> <tr> <td>Folk Dances of Rajasthan: Chirmi Ghoomer Kalbeliys</td> <td>26/8/2024 to 31/08/2024</td> </tr> <tr> <td>Indian Classical Local: Dhrupad and Dhamar</td> <td>10 /09/24 to 14/09/24</td> </tr> <tr> <td>Digital Innovation and Implementation</td> <td>1/9/2024 to 5/9/2024</td> </tr> </tbody> </table>	Name of the VAC	Proposed Month/Date	Restructuring Culture of Art	15/4/2025-23/4/2025	Lifestyle & Accessories Design	5/9/2024 to 9/9/2024	Folk Dances of Rajasthan: Chirmi Ghoomer Kalbeliys	26/8/2024 to 31/08/2024	Indian Classical Local: Dhrupad and Dhamar	10 /09/24 to 14/09/24	Digital Innovation and Implementation	1/9/2024 to 5/9/2024	Successfully Executed
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20	Encouragement for Students to Enroll in MOOC Courses	It was resolved to encourage students to enroll in MOOCs or other equivalent online courses to enhance their learning and skills. This will be integrated into the curriculum.	Awareness campaigns conducted; enrollment ongoing.	Students are enrolled in swayam /mooc courses : soft skill development/personality development ...etc in 24-25 session	Passed												
21	SWOC Analysis of Stakeholders	A SWOC (Strengths, Weaknesses, Opportunities, and Challenges) analysis of all stakeholders in the NBSCFF will be conducted. This analysis will inform future departmental decisions.	Surveys designed and distributed; analysis in progress.	Report completion by month of November,2024	Implemented												



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22	Interdisciplinary Courses under Various Programs	The proposal to offer interdisciplinary courses under various programs was discussed.	It will be designed and circulated by the Faculty members of the department.	It was implemented in all phases in the month of August, 2024	Successfully Executed																					
23	To consider decrease in seat intake in some programmes	Due to lack of admission it is essential to decrease in seat intake in some programmes	Proposal has been send to Executive /Academic Counsell for confirmation.	<p>Proposal has been send to Executive /Academic Counsell in month of June (28/6/2023).</p> <table border="1" data-bbox="1068 646 1479 1207"> <thead> <tr> <th>OProgram name</th> <th>Now intake</th> <th>Decrease intake</th> </tr> </thead> <tbody> <tr> <td>BFA – Bachelor of Fine Arts</td> <td>75</td> <td>40</td> </tr> <tr> <td>B.Sc. Animation</td> <td>70</td> <td>60</td> </tr> <tr> <td>B.Sc. Interior Design</td> <td>150</td> <td>120</td> </tr> <tr> <td>B.Design(Communication)</td> <td>40</td> <td>5</td> </tr> <tr> <td>M.Design(Communication)</td> <td>20</td> <td>5</td> </tr> <tr> <td>M.Design (Luxury Brand Management )</td> <td>20</td> <td>5</td> </tr> </tbody> </table>	OProgram name	Now intake	Decrease intake	BFA – Bachelor of Fine Arts	75	40	B.Sc. Animation	70	60	B.Sc. Interior Design	150	120	B.Design(Communication)	40	5	M.Design(Communication)	20	5	M.Design (Luxury Brand Management )	20	5	Passed
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BFA – Bachelor of Fine Arts	75	40																								
B.Sc. Animation	70	60																								
B.Sc. Interior Design	150	120																								
B.Design(Communication)	40	5																								
M.Design(Communication)	20	5																								
M.Design (Luxury Brand Management )	20	5																								



# Nandlal Bose Subharti College of Fine Arts & Fashion Design

Website: [finearts.subharti.org](http://finearts.subharti.org), e-mail: [finearts@subharti.org](mailto:finearts@subharti.org), Ph.: 0121-2439043 / 52 (Extn: 2808, 2809), Telefax: 0121-3058030, 2439067

*A constituent college of*

## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)





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